



RAMAKRISHNA MISSION SARADA MANDIR

GOVT. SPONSORED PRIMARY TEACHERS' TRAINING INSTITUTE, UNIT-II

(A unit of Ramakrishna Mission Ashrama, Sarisha)

P.O. - Sarisha, Dist. - South 24 Parganas, Pin - 743368, Ph. : (03174) 245 629

Email : rkmppti2@gmail.com, Website : www.rkmsmptti2sarisha.wbptti.in

Memo No. : 40/PTTI - II

Date : 02/07/2025

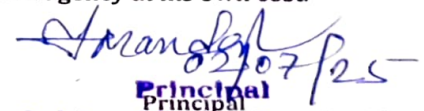
Notice for Inviting Quotation

As per SCERT, Kolkata Memo No. 935/F.No. 845(Pt)/SCERT dated 23/05/2025, Quotations are invited with sealed envelope from Govt. Recognized Security agencies for providing one unarmed security guard towards safeguarding the Ramakrishna Mission Sarada Mandir Govt. Spons. P.T.T.I. Unit – II, Sarisha, South 24 Parganas, West Bengal as per the following terms and condition.

- 1) The quotation documents and other relevant particulars may be placed for verification by the intending questioners during office hours at the office.
- 2) Incomplete offer/lack of supporting documents will not be entertained. The authority may reject/cancel the tender offer or, whole process without showing any reason. The decision of the authority is final.
- 3) Quotation should be submitted to the office of the institute by hand or by post.
- 4) Commencement of submission of quotation paper 03/07/2025
- 5) Date of closing of quotation paper 15/07/2025 at 2 PM.
- 6) Date of opening of quotation paper 16/07/2025 at 2 PM. (agency personnel be present at the time of opening).
- 7) The participating agency required to quote their rates inclusive of all charges per month per head of guarding. Subsequent claim of any kind or any other account will not be entertained.
- 8) Work will be started after Administrative approval from the office of the Director, SCERT (WB).

Other terms and conditions:

- ❖ The Security Guard will have to be given duty on daily attendance basis and hours 6 PM to 6 AM every day of the month.
- ❖ If any day is absent, one week in advance should inform and a replacement must be provided by the agency.
- ❖ Security Guard must wear agency dress and identity card.
- ❖ The agency should provide name, address and photo of the security guard.
- ❖ The agency will fully responsible for any losses shortage, damage of Govt. Property during duty hours and the cost of the same as fixed by the authority will be recovered from the bills of the agency.
- ❖ If the service is not satisfactory the authority has every right to terminate the engagement of security guard at any time without assigning any reason what so ever.
- ❖ All liabilities arising out of accident or death while on duty shall be borne by the agency, as per relevant law are in force and as applicable.
- ❖ Torches and batteries if required for guarding will have to provide by the concerned agency at his own cost.



Principal
Ramakrishna Mission Sarada Mandir
Govt. Sponsored Primary Teachers
Training Institute Unit-II
P.O.-Sarisha, South 24 Parganas

Memo No. 40/1(6)/PTTI-II

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Copy forwarded for information and with a request to display this notice in the notice board for wide publication of this notice

1. The Director, SCERT, WB 25/3, Ballygunge Circular Road, Kolkata – 700019
2. The S.D.O. Diamond Harbour, South 24 Pgs.
3. The Chairman, DPSC, South 24 Pgs.
4. The BDO, Diamond Harbour – II, South 24 Pgs.
5. The Pradhan, Sarisha Gram Panchayet.
6. Office notice board.


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